



Contractors Guide

Points of Contact at ACA APG DOC

Director: 410-278-0828

Chief of Business Management Division: 410-278-0835

Chief of Contracting Division: 410-278-0869

Chief of Facilities Branch: 410-278-2362

Chief of Services Branch: 410-278-0854

Chief of Technology Branch: 410-278-0883

Chief of AEC Branch: 410-436-1661

Contracting Division

Facilities Branch

Responsible for the purchase of repair, alteration, construction, sale and removal of excess real property, services for base operations functions (including but not limited to utilities privatization, custodial, refuse, underground utilities locating, etc.), EIP, and facilities.

Services Branch

Responsible for the purchase of base support and services for core customers; equipment-in-place (EIP); range testing of vehicles, equipment, ammunition; lease, rental, and maintenance of equipment; full food service; and environmental services.

Technology Branch

Responsible for the purchase of information technology (IT) equipment and services, word processing equipment, software, general specialized equipment, test equipment, instrumentation, supplies, and maintenance of IT equipment.

AEC Branch

Responsible for the purchase of all services covering cleanup work in support of the US Army Environmental Command's (AEC) mission.

Small Business Program Office

Small Business Specialist: 410-278-1519

Collocated with the APG DOC in Building 4118

Links

**Army Single Face to Industry – our solicitations and quotes are posted on the Army Single Face to Industry (ASFI) website at:
<https://acquisition.army.mil/>**

**Central Contractor Registration – contractors must first be registered in the Central Contractor Registration (CCR) program before they may receive a Department of Defense contract:
<http://www.ccr.gov/>**



FedBizOpps, Northern Region ACA – This is the single Government point-of-entry for Federal Government procurement opportunities over \$25,000. Vendors can search, monitor and retrieve information:

<http://www.fbo.gov/spg/USA/DABJ/index.html>

**ORCA – Online Representations and Certifications Application:
<https://orca.bpn.gov/>**



Small Business Program Office at APG – our small business specialist assists and counsels small businesses, including veteran-owned, service-disabled veteran-owned, HUBZone, small disadvantaged, and woman-owned small business concerns in marketing their products and services to the Army. Vendors are provided information and guidance on defense procurement procedures, how to become registered in order to be awarded a contract and how to identify prime contract and subcontract opportunities:

<http://www.apg.army.mil/apghome/sites/installation/sadbu.asp>

**Vendor Guide – the guide explains how to do business with the Army Contracting Agency (ACA) and is written primarily for small businesses that have little or no experience with Government contracts, but experienced vendors may find that it contains useful information as well.
<http://aca.saalt.army.mil/docs/Vendors/vendorguide.doc>**